

# Retention and Classification Report

**Agency:** Iron County (Utah). County Clerk (1474)

Iron County Courthouse  
68 South 100 East, P.O. Box 429  
Parowan, UT 84761

**Records Officer** Leslie Bishop

83748	Articles of incorporation record books
18924	Election register
83750	Marriage license applications
23481	Marriage license record books
83749	Marriage licenses

**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 83748

4

**TITLE:** Articles of incorporation record books

**DATES:** 1870-1948

**ARRANGEMENT:** Chronological by date filed.

**TOTAL VOLUME:** 8.00 reels.

**DESCRIPTION:**

These volumes record copies of Articles of Incorporation filed with the Iron County Clerk by newly organized corporations. The registers were kept as the official copy which was available for public use. The actual articles of incorporation record the following: names of the incorporators and their places of residence, the length of the corporation's duration, the pursuit of business agreed upon, amount of stock each shareholder receives, description of stock classes, number and kind of corporate officers, and the number of directors necessary to transact corporate business.

Under current Utah law and the laws of the territorial legislature, individuals desiring to incorporate, were to file and record articles of incorporation with their respective county clerk. These agreements specified the nature and place of business, amount of stock to be issued, terms for officers, etc. The clerk in turn issued a certificate of incorporation and recorded the final articles of incorporation in these record books. The series ended in 1961 when registration of corporations was transferred to the State government and the Division of Corporations was created.

**RETENTION:**

Retain permanent.

**DISPOSITION:**

Retain in agency custody.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**APPROVED:** 03/1989

**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 83748

**TITLE:** Articles of incorporation record books

(continued)

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm master: Retain in State Archives permanently with authority to weed.

Paper: Retain in Office permanently after being microfilmed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

Because of the importance of incorporation information, which documents the organization and existence of companies, the county clerk is required by law [UCA sections 3 and 16] to maintain incorporation case files and record books (and likewise their corresponding indexes).

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 18924

3

**TITLE:** Election register

**DATES:** 1891

**ARRANGEMENT:** none

**TOTAL VOLUME:**

**DESCRIPTION:**

Booklet containing an alphabetized list of registered voters in Kanarra Precinct, Iron County, file June 30, 1891 by the county clerk. The initial pages also contain letters and poetry by the registration officer and others.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**FORMAT MANAGEMENT:**

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**APPRAISAL:**

Historical

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 83750

4

**TITLE:** Marriage license applications

**DATES:** 1916-

**ARRANGEMENT:** Chronological, thereunder numerical by application number.

**TOTAL VOLUME:**

**DESCRIPTION:**

The county clerk registers each couple through an application process to prove their identity and record other information which permits the couple to receive their license to be legally married. The information includes: application number; names and addresses of couple; color or race; marital status; places and dates of birth; occupation of applicants; names, birthplaces, and nationalities of fathers; maiden names, birthplaces, and nationalities of others; statements that applicants are free from venereal disease or chronic epilepsy (until February 19, 1964 when the form was altered, not requiring this information); maiden name of female (if previously married); signatures of applicants; consent of parent or guardian if either applicant is a minor; signatures of witnesses and county clerk; and date application was filed.

**RETENTION:**

Retain permanently.

**DISPOSITION:**

Retain in agency custody.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**APPROVED:** 03/1989

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**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 83750

**TITLE:** Marriage license applications

(continued)

Microfilm duplicate: Retain in Office permanently.

**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 23481

3

**TITLE:** Marriage license record books

**DATES:** 1888-1938

**ARRANGEMENT:** Chronological

**TOTAL VOLUME:**

**DESCRIPTION:**

The county clerk copied the couple's marriage license in to register books. Information includes bride and groom's names and signatures, the official performing the ceremony, witnesses, and date.

**RETENTION:**

Retain permanently

**DISPOSITION:**

Retain in agency custody.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule CNT 14, Item 25.

**AUTHORIZED:** 12/20/2000

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Microfilm master: Retain in State Records Center permanently.

Microfilm duplicate: Retain in Office permanently.

**APPRAISAL:**

**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 23481

**TITLE:** Marriage license record books

(continued)

**PRIMARY CLASSIFICATION:**

Public



**AGENCY:** Iron County (Utah). County Clerk

**SERIES:** 83749

4

**TITLE:** Marriage licenses

**DATES:** 1887-

**ARRANGEMENT:** Chronological.

**TOTAL VOLUME:**

**DESCRIPTION:**

This series contains copies of the marriage licenses granted in Iron County. The information includes names, addresses, and ages of bride and groom; date and number of license; date of marriage; title and signature of person performing the ceremony; and signatures of bride, groom, witnesses, and county clerk.

**RETENTION:**

Retain permanent

**DISPOSITION:**

Retain in agency custody.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**APPROVED:** 03/1989

**FORMAT MANAGEMENT:**

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